

## Leicestershire & Rutland County Archery Association

Minutes of the meeting held on Monday 21<sup>st</sup> January 2019 at Kirby Muxloe Sports Club, Ratby Lane, Kirby Muxloe.

The meeting commenced at 8.02pm

### Present: 17

Name	Club	Name	Club
Eddie Pemberton, Chairman	BOGAS	Colin Timson	Hinckley
Jayne Curnock, Secretary	Fosse Co of Archers	Mark Bennett	KMAC
Debbie Staps, Minutes Sec	SVAC	Kim Copson	BoB
Carol Smith, CRO	Fosse Co of Archers	Mick Shaw	Lutterworth
Sarah Warner, team captain		Richard East	
Paul Agar Tournament	Fosse Co of Archers	Peter Fox	B.O.R
Tom Cram, Webmaster		Maggie Squires	Paradox
Yakoob Ali, Development officer	LAA	Martin Dexter	B.O.B
Anne Smith	Foxes		

**1. Apologies for absence:** Mark Lanstbury, Steve Ward,

### **2. Minutes of the Last meeting:**

As the last meeting had been in October and no-one could remember the minutes this was not voted on.

### **3. Matters Arising**

- I. This issue was raised at the AGM but was decided it should be discussed at a Committee meeting instead.  
The new lead coach for the Jedi's is not affiliated through Leicestershire and Rutland and this means the coach is not accountable to the County committee. If the County is happy with this situation, we need to put some paperwork in place as the County equipment is also held by this person. As a non-member, the lead coach is not entitled to attend meetings but a report could be delivered by Yakoob; emailed to Jayne or presented at the meeting and then the coach could leave.

**ACTION** - Jayne will find out what equipment is being held by the Jedi's lead coach and draft a letter to be signed.

### **4. Treasurers Report:** Steve Ward (Absent)

- I. The accounts have been done and Steve will make sure a full report is available for all by the next meeting. The accounts will be voted on at the next meeting.

- II. The County banking system is now online so payments can be made directly.
- III. Carol requested a cheque which Steve will need to do by direct transfer.

**5. Secretary's Report:** Jayne Curnock

- I. I've been in contact with all clubs in the county regarding affiliations. Only 3 clubs had paid the correct amounts (not including the en bloc uni clubs), as the previous information that was sent out was wrong. Some had paid too much, some not enough. There are now two documents on the county website that show a breakdown of the AGB, EMAS and LRCAA fees, and a form for clubs/direct members to complete and send to me. These documents will be updated each time affiliation fees change; this should be the first place for clubs and members to look for information.
- II. I've also created a Direct members document to prove that they have paid their county affiliations, (when shooting in competitions) Paul Agar has seen this and it gives him the information he needs.  
I've attempted to contact the remaining direct members without much success. I have sort clarification from AGB as to the sanctions they will place on those that haven't paid their dues. Their response is that we should write to the direct members, which then involves a cost to county for postage. What does the committee want me to do?  
The committee decided this is not a County issue – refer back to Archery GB.
- III. Thanks to Tom for putting all the information and forms on the county website and all the clubs for giving me the information I have asked for. As I now have access to the AGB membership portal the membership breakdown across the county as of 5<sup>th</sup> January 2019;
  - 84 Junior girls (includes 2 archers with disabilities)
  - 89 females under 25 years
  - 174 females over 25 years (includes 8 archers with disabilities) Total Female membership 347
  - 123 junior boys (includes 1 archer with disabilities)
  - 127 males under 25 years (includes 1 archer with disabilities)
  - 453 males (includes 16 archers with disabilities) Total Male membership 703
  - 1051 archers in total of which 28 are archers with disabilities and 423 are under the age of 25 (165 in three uni clubs).
- IV. I have created a draft GDP privacy policy, which the executive committee have looked at, this draft document will be sent out to the county committee for discussion/approval at the February meeting. I will also work through all of the documents on the county website, to get them all in the same layout, font etc. We currently do not have anything on the website saying we store cookies which Tom will add as a footer when the information regarding the GDPR policy is added. Maggie suggested the GDPR policy should be added to the constitution but Jayne

explained to do this would mean we would need an EGM to make any changes so keeping it as a policy would be better.

- V. A question was raised by Lutterworth Archery club as to what happens if an archer in a competition does not want their information published. When you apply to take part in a competition there is a tick box on the entry form which archers need to opt in to and sign to say they allow their information to be published. What do you do with tournament results if someone says they do not want their data disseminated? When you sign up to a tournament you have to say they are happy for their data to be published. Paul explained some archers have not opted in and then technically Paul can't email them to ask if they want to be published. Archery GB privacy policy is actually Sport 80's privacy policy but does not specify publishing requirements. Paul said the entry form states what the data is being used for. Have to have an opt in and opt out box. Paul argued by entering the competition archers are agreeing to have their data published. Sarah suggested, write on the entry form, by entering this competition you are agreeing to your data being published. Anne suggested the wording needs to be changed to something more specific. Carol said archers should be reminded; if they are not happy with this, archers need to advise the tournament organiser. Jayne said GDPR says you can keep information that it was collected for but it doesn't specify about publishing.

**ACTION:** Jayne will look into this issue.

- VI. The executive officers call an **EGM before the February meeting** to change the county constitution.
- EMAS no longer pro-rata their fees after 6 months, we propose to do the same. Remove the pro rata line from constitution.
  - Royal Bank of Scotland is very difficult to bank with as there are so few branches. The executive committee propose that we close the RBS account and only bank with Barclays. Remove the line about two bank accounts from the constitution.
  - Line to be added into county constitution that Archery GB is the trading name of GNAS.
- Draft constitution, email out to clubs and county committee.

**6. EMAS Report:** Caroline Cater (Report delivered by Kim Copson)

The meeting took place at Sherwood Archers in a very freezing cold clubhouse, December 12<sup>th</sup> 2018.

- I. Tournaments: Senior inter- counties Regional tournament to be hosted by LRCAA for 2019. Mario needs to know in the beginning of February where the tournament is being held and the number of bosses that can be fielded. When the decision has been made by the LRCAA Tournament Officer, the information needs to be passed to Caroline as rep, to pass on directly to Mario. Mario has stated clearly to me as rep that he will not accept information from anyone else so that there can be no mis-use

of information. Caroline reports directly to him from LRCAA. Team captains will meet and decide the composition of the team, regarding numbers of archers per bow discipline! Each county will pay the host club their team entry fee up front regardless whether they manage to field a complete team on the day of the shoot. This is to avoid host clubs making a loss. If the host club needs to transport bosses from another club, they can claim 33p per mile from EMAS. EMAS have increased boss hire to £13 per boss. This was agreed unanimously at the meeting. EMAS 720 Double is being held at Sherwood Archers for 2019.

- II. Junior Inter-Counties tournament: This year the usual date for this event clashes with the Festival at Bowmen of Glen National Senior tournament. It was proposed that August 4<sup>th</sup> would be a good date – this clashed with LRCAA County Champs and piggyback County match. Then suggested August 11<sup>th</sup>. Is this a good date for juniors, can anyone see a problem with this? If so – any suggestions? Let LRCAA rep know.
- III. Medals: It was put forward at a previous meeting by LRCAA that EMAS should supply medals for EMAS comp that piggyback other comps. This went back to other counties. A unanimous decision was agreed that EMAS would supply/pay for the medals to be given out at EMAS shoots which piggyback another shoot eg County Clout and Open + EMAS. NB Visitors to county open would not receive an EMAS medal that would be provided by the host club. This would also need to be recorded on the entry form. This may be of importance to Bowmen of Rutland.
- IV. Trophies: Lots of regional trophies have gone missing over the years without trace. Can members check that they have not got them lurking in a dark cupboard/loft etc. Mario's wife, Sue, has spent a huge amount of hours searching and tracking to no avail. It was voted by the committee that EMAS trophies will be kept by EMAS and not allowed to be taken away from a shoot. Instead archers/teams will have their photograph taken with the trophy (if wished) and they'll be given a 'keepsake' to take away instead.
- V. AGB moving forward: Chair gave a brief description of AGB's intention for the future.
  - AGB doing more for senior members, novices and coaching for retention – but we don't know what that is yet!
  - AGB looking for equity in committees and constitution fro region, county and clubs.
  - Clubs will have to register all 'Have-A-Goes' and non-record status open club competitions and taster sessions with Sport 80.
  - Law 25 will be re-worded as it is not quite right. This applies to rules for archers shooting in multi clubs. If they are shooting for themselves they can shoot for any club with permission of their affiliated club but can't shoot for more than one County, Region or Country in one year.
  - WA Record status will no longer need Regional approval but you'll still need to send them a copy.

- AGB are looking to put a match funded full time Development Officer in all Regions. EMAS and WMAS have since had a meeting with Arran Coggan.
- AGB are looking at reforming the voting system to make it electronic and therefore one vote one member. No more block votes.
- Judge Liason Officer. EMAS judges had affiliated at 97WA and 116 AGB shoots last year (2018). A great achievement for a small band of judges. Their dedication was thanked. A proposal was put forward to restructure the allowance for clothing/equipment given by EMAS. At present if judges officiate at 6 shoots including a WRS, then they are awarded £100. The proposal: Judges officiating at 6 shoots receive £25, 7-15 shoots - £50, 16-20 shoots - £75 and 21+ shoots - £100. No extra cost would be incurred by EMAS. The reason for the proposal was that the more shoots a judge officiates at, the more wear and tear on equipment and clothing and the quicker they need to replace it. The committee agreed unanimously.

VI. Finance: It was noted at the meeting that LRCAA County payments for archers attending the senior Inter Counties tournament 2018 had not been received. An invoice has been sent to the treasurer. Also EMAS had not received LRCAA's affiliation fees to the Region. This needs to be done as soon as possible – ignore if already done. Development grant cheque of £1100 for LRCAA has not been cashed; this is now more than 6 months old and therefore will not be accepted at the bank. Mario was to speak to Eddie – this conversation has already taken place.

VII. Finally, feedback required from LRCAA as to whether you think it's a good idea to have a full time AGB development officer attached to EMAS and WMAS. It means that the two regions will have to half fund the salary between them and AGB the rest. The DO will supposedly help with finding funding for projects, be there to answer questions etc. Southern Counties already have one – but then they have a huge pot of money.

At the meeting I attended (as did Jayne Curnock) when we met with Arran Coggan, he was grilled about how the two regions would benefit by the role of this DO. Cut a long story short, general feeling was we wouldn't really benefit a great deal. As a region, our development teams in each County do an excellent job. In comparison to other regions, we are more organised. I may be wrong in my assumption; maybe Jayne has other ideas and can enlighten you more. WMAS chair couldn't see his region agreeing as they don't have much money. If there are any thoughts on the matter that you want me to take back to the next meeting in April, please let me know.

Does LRCAA agree or disagree to having an AGB development officer?

Follow on from Caroline Caters EMAS report from Jayne Curnock;

EMAS/WMAS development officer. New role to be created for a fulltime development officer covering the midlands. AGB are looking to EMAS and WMAS to part fund this role and they will match pound for pound on the salary.

Arran Coggan (from AGB) summary of the benefits to the County was;

- support clubs to retain members
- develop local delivery plan
- influencing change/good practices in clubs
- promote Ontarget
- ensure facilities are registered
- organise workshops
- promote archery to other groups (women/girls, disabled, B/E, families)
- support for competitions

Comments;

Would this role be useful to L&RCAA clubs?

If EMAS commit to part funding this role should affiliations rise?

If WMAS do not get involved would a part time EMAS development officer be good enough?

Jayne added she was very much in favour but felt EMAS should provide the money without putting the affiliations up as Mario had said affiliations would rise to cover this and we would have to commit for three years.

Kim asked how do you police what the person is doing?

Maggie said this was a similar role to what she had in Ireland and was working 40 hours a week, suggesting the work load would simply be too much for a part time position.

East Midlands is a large area to cover. Aaron needs help and would then be overseeing this rather than going all over the country.

Anne said we don't really know what the region would be committing to as the figures given were £5000, from EMAS and £5000 from Archery GB.

EMAS forwarded out a document to the EMAS reps.

**ACTION:** Jayne will find the document EMAS distributed and send this out to reps so it can be discussed at the next meeting.

The next EMAS meeting is in April.

**7. Development Sub Committee Report:** Yakoob Ali

- I. The Level 2 course has actually finished with only the assessment day to go and 11 candidates took part. Thanks to the Foxes for the use of their equipment. £100 will be paid for the use of the equipment.

**ACTION:** Anne to invoice Steve for payment

- II. Workshops have been planned for coach development. The dates suggested are the 17<sup>th</sup> March or 24<sup>th</sup> March, as the 24<sup>th</sup> March is the Inter-County Clout it was agreed the date should be the 17<sup>th</sup> March. Foxes have kindly offered to provide the venue and the cost would be £350 a day. Yakoob intended charging coaches between £15-£20 to take part and this could be opened up to other counties if needed. The aim is to get our coaches trained to a high level. Kim asked whether we could use the development fund but Jayne suggested people should still contribute. Within the cost is Maggie's fee. At this point Maggie left the room to allow discussion to continue.
- III. Carol said she would prefer a session for senior archers with coaches coming along to. Many seniors have requested this in previous years and coaches would then receive training while delivering training to senior archers. There has been a demand for help for seniors in a similar vein to the support given to the juniors for some time. The committee discussed the viability of combining the two proposals although archers would need to be informed that coaches would also be receiving training.
- IV. Yakoob has been liaising with Archery GB about running a technical framework course which has no cost to the county. Archery GB pay for the venue and cost of the coach but it will be open to everyone not just LRCAA although it would be open to LRCAA for a week first before being made available to others. The dates for this would be in May and we would need to ask clubs if they could provide a venue.
- V. Sarah has spoken to a few people about establishing a senior county team get together whereby county archers are able to come together as a team and have coaching together before competition. Carol said other counties do squad days.
- VI. The committee suggested the day be split into a morning and afternoon session with coaches attending a full day and archers attending a morning or afternoon session with coaches paying £10 and archers paying £5 and county will subsidise the rest. There was a discussion as to how to choose archers and it was decided Sarah would do this once the number of archers that could be accommodated had been decided. Other details will be refined nearer the date.

**ACTION:** Yakoob will email coaches to identify interest and inform Sarah how many archers can be accommodated.

- VII. Yakoob requested more clarity with regard to the budget to enable him to organise activities. Jayne explained there wasn't a figure as such, but that Yakoob should

bring suggestions to the committee who will vote on whether to pay/subsidise the suggestion.

- VIII. Level 1 course is being planned but Yakoob is waiting for the new level 1 course structure to come out.

**8. C.R.O's Report:** Carol Smith

- I. 9 claims:                      6 Seniors                      3 Junior
- II. Carol has been approached regarding the proposal put forward about the two club shoot. It was felt by some archers it should have been a one vote per club. They argued the vote was unfair as lots of clubs hadn't responded and the committee is made up of many members from the same club so not everyone got a say.

**ACTION:** Carol will collate responses from all clubs - one club one vote.

**9. Team Captain's Report:** Sarah

- I. Update on Nottinghamshire match.

The confirmed date is now on the 26th of May at Welbeck, the round will be a York. This was confirmed on January the 3<sup>rd</sup>.

The Committee raised the issue this appears to clash with the LOAFAC shoot.

- Currently Nottingham has come back with the following team:
- Gents compound x5
- Ladies Compound x1
- Gents recurve x5
- Ladies recurve x4
- Ladies barebow x2

Gents barebow - 0 and Longbow-0

I have asked Bryan if he can manage to find a gents barebow and longbow team.

- II. Nottingham has also asked about our junior rep and who to send team numbers too. Carol offered for this to go through her at the moment.
- III. EMAS inter-counties match  
Lynn Fisher has emailed, with the dates 2nd June and 4th of August, I replied that the 4th clashes with the county champs and we are hosting Lincs.  
I sent an in-direct invitation for the Lincs match at the county champs - so Lynn has booked this in - numbers will need to be established for this.  
EMAS inter-counties will now take place on the 2nd of June- confirmed by Lynn  
Team size:  
4 comp ladies and gents  
4 recurve ladies and gents  
2 longbow ladies and gent  
2 barebow ladies and gent

Backing it on Sherwood? Does it clash?  
2<sup>nd</sup> June clashes with the masters. EMAS 7/20 double will be at Sherwood.

**ACTION:** Sarah to get clarification as to what this clashes with.

- IV. Clout selection criteria - read constitution for the last 6 months scores can be submitted - I will send out a post out to register interest.
- V. Inter counties selection criteria - Archers should show interest by January - how can we go off this for a good team by the summer? We have discussed this before and we agreed to use the Kirby shoot. The constitution states the selection committee decides the shoot. Kim asked if those who were registering their interest understood they need to compete at the selection shoot.

**ACTION:** Sarah will email archers to ensure they do.

- VI. I have engraved the trophies given by Caroline
- VII. I have had the following numbers register their interest in shooting for the county 26 people so far but this is still growing.
- VIII. T- Shirts – Anne circulated information regarding the three potential companies who could provide t-shirts. There is a long lead time for all choices. The committee agreed to go with GForce which is a Leicestershire company and they supply Bowmen of Glen with their shirts. GForce's minimum order is 10 of each style – ladies fit and a unisex count as different styles so there will be a sizeable outlay initially.

#### **10. Junior Reps Report:**

- I. The last Junior shoot was on 12<sup>th</sup> January with quite a few new ones attending. The next shoot will be the 3<sup>rd</sup> March which will be a BRAY.
- II. Have had a parent come forward to offer to become junior rep. James Browne from Soar Valley Archers. Carol was asked to support him in a similar way to the support given to Martin Matkin. He would need to have a DBS check.

**Proposal :** James Browne to be the Junior rep this was agreed unanimously.

#### **11. Information Officers Report:** Tom Cram

- I. The website is up to date.
- II. Please remind clubs to send information to Tom as soon as possible and he will put it on the website.

#### **12. Tournament Organisers Report:** Paul Agar

- I. The County Indoor Championship is in two weeks' time and unfortunately we have lost a judge and are now in urgent need of a replacement. If anyone has contact with a judge who may be able to help please get their details to Paul as soon as possible. We are very low on entries. Session C filled immediately however session B has 6 places and session A 17 places. We are now past the closing date but archers can still

enter. Tom will advertise this on facebook and the website. Eddie will be there to open the Indoor County shoot

- II. Outdoor County Champs – thank you to Kirby who will be hosting. Paul will be organising the application for this in the next few days. Bowmen of Glen are hosting Thoresby and have asked for the Tournament book so Paul does not need to get involved.

**13. Safe Guarding Officer:**

Richard East

Nothing to report

**14. Any Other Business:**

- a) Carol is still waiting for a refund from the Outdoor County Champs. Sarah has information about who shot throughout the year but not individual shoots.
- b) An email has been received from an archer who said how wonderful the County website was but the photos are out of date. Tom will look around to see if he has anymore up to date photos.
- c) The Royal Toxophilite Society would like the top five ladies and gents recurve archers to take part in a match the first Saturday in July and the first Saturday in September. Sarah will select archers from the County champs or the Thoresby and it is likely invitations will be sent out within the next 10 days.
- d) Maggie reminded the committee that Midlands County trophies have gone missing, please keep a look out.
- e) Maggie has a school in Rothley who is interested in getting archery into school and asked if any clubs were delivering archery within schools. Lutterworth Archery Club have previously run a classroom session and some have –a- goes for year 5 and 6 on a two year rolling programme.
- f) The next lot of results for the L&R will be slightly delayed.
- g) Eddie raised the point we have nothing in our constitution regarding social media and read out a facebook post which denigrated LRCAA archers. Tom said he felt we had no right to tell people what they may post on their private accounts but could remind archers who belong to the county committee to please refrain from slating the county on personal accounts.

The next meeting will be Monday 18<sup>th</sup> February 2019.

Meeting closed at 22.03 pm