

LEICESTERSHIRE AND RUTLAND COUNTY ARCHERY ASSOCIATION

Minutes of a meeting held on Monday 13th December 2021 on Skype; the meeting commenced at 7.30pm.

Eddie Pemberton	Chair	Tom Cram	Web
Mark Peart	Treasurer	Carol Smith	Records
Neill Brown	Secretary	Chrissie Mortlock	Affiliations
Maggie Squires	Coaching/Development	Rebecca Cusworth	Captain
Andrew Bennison	The Foxes	Eileen Payne	KMAC
		Mark Lantsbery	Welland Valley
Colin Timson	Hinckley	Martin Dexter	Birstall
Andrew Ford	Ashby Ivanhoe		

14 attended

1. **Apologies;** Helen Smedley, Mick Shaw, Peter Fox.
2. **Minutes from the last meeting** - approved
3. **Matters Arising.** The matters arising will be covered in the meeting.

4. **Treasurer's report.**

No specific update this month as Mark has been unable to access the accounts due to problems with his card reader. Affiliations have been coming in. Mandate forms received by Mark from Barclays to transfer access from Jayne to Neill.
ACTION POINT: Neill to progress access to County Bank Account.

5. **Secretary's report.**

Neill Thanked Jayne for a smooth handover and is now getting to grips with the googlemail account. All documents have been uploaded to the Secretary's Google Drive, and Affiliation Docs are now in a separate folder to which Chrissie has full access. Club Affiliation Forms are still being sent to Secretary email (Neill is forwarding them to affiliations email). The new affiliations email is : lrcaaffiliation@gmail.com
ACTION POINT: Chrissie to update the affiliations info/form on the website with the new email address.

6. **Development and Coaching.**

Maggie now leads the development team and gave an extensive update on current development activities and plans. The key points summary is:

 - a. Maggie has a new County Development email which is : lrcaacodevelopment@gmail.com
 - b. We are currently in the process of building a development team and convening a development sub-committee with interested people.
 - c. We intend to extend an invite to all clubs for the development team to visit them and discuss their ideas or requirements for development of archers and archery in the County.
 - d. A matrix will be published outlining how we will spend a Regional development grant of £1000, we need to agree how to spend £300 courses grant form EMAS (plus £300 match from LRCAA funds) eg for safeguarding.
 - e. Venue(s) are required to hold Junior and Senior Development events, indoors and then outdoors.
ACTION POINT: Club Secretaries please indicate if you have indoor facilities which could be used to host a Development Event.
 - f. **Coaches Courses:** As a county we can decide to organise a course, the cost (for 12 people) is £250 each up front. We can arrange the dates etc. including the final assessment weekend (which can include people who are doing their modules elsewhere).
Maggie needs access to Sport80 to be able to see L&R members who are progressing Session Coach modules, but AGB only allow access to 3 members per county.
ACTION POINT: Club Secretaries - If clubs have anyone who has already started the session coach modules, please let Maggie know.
ACTION POINT: Mark to transfer AGB access to Maggie.
 - g. All coaches - from the 1st of January need to renew their safeguarding every 3 years and submit it with your renewal. Forms are on the AGB website.
ACTION POINT: Club Secretaries please make sure your coaches are aware of the Safeguarding renewal requirements.
 - h. Helen Smedley (AGB Midlands Regional Development Officer) provided a report which covered several development opportunities as well as AGB Structure Review, nominations open for AGB director, 'Start Archery Week' (14-22 May 2022), Archery GB Ambassadors and Mentors, and the next Midlands Development webinar (25 February).

More information including links will be circulated to clubs with these minutes.

ACTION POINT: Club Secretaries to pass this information on to Members

7. **EMAS Rep.**

Carol was not recorded as Rep (as well as Maggie) in AGM minutes – Neill has updated this.

Maggie, Carol and Neill attended an EGM and AGM zoom meeting.

- a. EGM approved the constitution changes aligning all the financial dates to the membership renewal dates, and to pay mileage expenses (where due) at the prevailing Government approved rate, currently 45p per mile.
- b. They have agreed to combine the regional and inter-regional Clout Champs and hold at the TCC shoot in October.

8. **Records Officer.** No claims outstanding.

A proposal has been received from a Foxes and Fosse CoA to change the criteria for claiming records at a club shoot from “2 Club Shoot” to a Single Club shoot (at a Club shoot event).

ACTION POINT: Club Reps/Secretaries : The proposal with rationale is being distributed (with these minutes) to clubs to discuss/comment on with a view to voting at the next committee meeting.

9. **County Captain.**

Rebecca Cusworth is our new County Captain. Nothing to report this month

Carol has a list of people who shot for County last year, and will order year bars.

ACTION POINT: Carol to order year bars and arrange distribution to eligible archers (update - bars have been ordered).

10. **Junior Rep.** Now included under Development.

11. **Webmaster.** Website up to date. Waiting for Indoor Champs entry form (this will be provided when finalised). Tom needs an editable version of the constitution to convert and upload. (Update: Neill has sent this to Tom).

12. **Safeguarding Officer.** No report.

13. **Tournaments.**

i) **KMAC will be hosting our indoor champs on 27 Feb 2022**, but do not have anyone who can do the scoring.

Entry form is currently being finalised by Eddie prior to publication.

Neill has sent out a request for help to all clubs for someone to assist with scoring (it does not have to be on IANSEO).

Carol and Maggie have indicated they will help if possible.

ii) **County Selection Shoots** will be at Glen’s WA1440 15th May, and LAOFAC Y/H 22nd May. Eddie reiterated his offer to KMAC (or any other club) to use Glen as a venue to run a tournament (eg to keep KMACs April event going).

iii) **EMAS outdoor champs 2022.** EMAS Tournament Advisor raised at their committee mtg that they are still waiting for L&R to advise the venue/club and tournament organiser so that they can submit a record status application.

Eddie advised that Glen will make their ground available to host, but that we need volunteers from clubs across the county to volunteer to run the event. Neill volunteered to help with the Admin.

ACTION POINT: Carol to advise EMAS of the venue.

ACTION POINT: Club Reps/Secretaries to advise clubs that we need help from clubs to assist in the running of the EMAS champs in June 2022.

Any other business.

Megan Havers has submitted a Financial Claim to County and EMAS for representing GB at the European Youth Cup, Romania on 1-8 August. This was approved.

ACTION POINT: Neill and Mark to progress the claim.

Andrew Ford requested support from the County to assist Disc in finding alternative facilities as their venue is being used as a Covid centre. Eddie advised that no-one from Disc has contacted us and we were not aware they have no venue – Eddie advised County will assist where possible.

ACTION POINT: Eddie/Maggie to assist in finding a venue as part of Development remit.

Meeting ended at 20:55

Next Meeting will be the Committee Meeting on Monday 10th January 2022 at 7.30pm

A new skype link will be sent out with the agenda. Please delete all previous “meet now” chats in skype, so that you don’t accidentally join an old meeting link.