

LEICESTERSHIRE AND RUTLAND COUNTY ARCHERY ASSOCIATION

Minutes of an Annual General Meeting held on Monday 12th December 2022 at Countesthorpe Village Hall.
The meeting commenced at 7.30pm.

Attendees:

Eddie Pemberton	Chair	Helen Smedley	AGB RDO
Mark Peart	Treasurer	Rebecca Cusworth	County Captain
Neill Brown	Secretary	Laura McCartney	Paradox
Tom Cram	Webmaster	Mark Bennett	Apollo
Richard East	Safeguarding	Martin Dexter	Bowmen of Birstall
Maggie Squires	Coaching/Development/EMAS rep	Eileen Payne	Kirby Muxloe
Carol Smith	Records Officer/EMAS Rep	Dave Whiffin	LAOFAC

14 attended

1. **Apologies:** Chrissie Mortlock, Peter Fox, Mick Shaw, Andrew Bennison and Mohamed Patel.
2. Eddie Pemberton opened the meeting and welcomed everyone to the 2022 Annual General Meeting, and asked if there were any comments on the 2021 Minutes – as there were none, these were accepted.

3. **Treasurers Report:**

Everyone should've received the Statement of Accounts for the 2021-2022 year and the budget for 2022-2023. The end-of-year net asset balance was £11,070.61.

-The audit was completed with no issues - it was still a quiet year for the County when compared to previous years.

-Affiliation fees for EMAS have resumed their normal pre-covid levels after two years of zero fees.

-The budget for next year is a little uncertain with a forecasted loss of approximately £1,000. However, once again this is based on a lot of estimates and is highly likely to change. In the worst case scenario, we can weather this without issue - last year was a good example of this.

-I'd also like to say thank you to all Committee members, and non-committee, who have helped to keep County running smoothly for another year.

4. **Secretary's Report:**

As my first year in the role I'd like to thank everyone who has helped me settle into the role. It has been a quiet year but we now seem to be seeing more people coming back to archery. The main frustration for the year was that despite sending out numerous emails to club contacts and secretaries, information is not being passed on to club members – I have several conversations with archers and it is clear that they have little information on what we do. The challenge for this year is therefore to engage the members directly.

Eddie thanked Neill for his work since taking over as Secretary.

Affiliations:

Chrissie provided a report which Neill summarised for the meeting. Helen Smedley presented a breakdown of AGB memberships, including Coaches and Judges, and compared to other EMAS regions.

These reports are in the appendix.

5. **Coaching and Development:**

Maggie gave a detailed report, which is included as an appendix. She is stepping down as Development Officer, but is happy to continue in the role of coaching renewals.

6. **EMAS Report:**

Carol updated on the EMAS meeting:

EMAS raised on the fact that L&R weren't able to host the regional champs – Eddie responded at the meeting.

Clout entries will be increased this year.

Caroline is now Regional Captain.

L&R are not scheduled to host any EMAS events this year (we had already declined the Clout as we do not have a suitable venue).

EMAS have been contacting our archers directly, rather than through our committee/roles – Neill will ask that they follow official channels in future.

7. County Records Summary:

Carol gave a detailed report on records claimed this year, the full report is in the appendix.

8. County Captain:

Rebecca gave an update on a challenging year, as L&R did not win any of our matches.

Carol handed out year bars to reps for distribution to their archers.

Rebecca is standing down as Captain but will assist whoever takes on the role to ensure a smooth handover.

9. Information Officer Report:

Tom has put everything onto the website that people have sent him. If archers/clubs send him information that is archery related he will post it, or pass to Rebecca to put on Instagram/Facebook if that is more relevant.

10. Safeguarding Officer:

Richard thanked clubs for their diligence in making it another quiet year – with only one minor misunderstanding that needed his attention, and which resulted in a reminder being sent to clubs/coaches on the process to follow when visiting clubs.

11. Committee nominations:

All of the existing committee stood down, advance nominations for the new committee were received for Chair and Treasurer. Nominations were taken from the floor for the other positions as follows;

COUNTY ROLE	NAME	Nominated by	Seconded by
Chair	Eddie Pemberton	Mark Peart	Neill Brown
Treasurer	Mark Peart	Eddie Pemberton	Neill Brown
Secretary	Neill Brown		
Affiliation/Membership Sec	Chrissie Mortlock		
Records Officer	Carol Smith		
Tournaments	Vacant – to be covered by a sub-committee - see note below		
Webmaster	Tom Cram		
Coaching and Development Team	Maggie Squires proposed that this be covered by a sub-committee consisting of:		
	Chair : Rebecca Cusworth	Committee members (to adopt roles as appropriate): Eddie Pemberton, Laura McCartney, Mick Shaw, Kat James, Helen Smedley, and others can be co-opted as necessary.	
	Coaching Officer (renewals) : Maggie Squires		
County Captain	Philip Jones has expressed an interest, Rebecca to confirm. Gill Brown has offered to assist to assist Rebecca if no-one else was interested.		
EMAS Rep (2 years)	Maggie Squires <Committee to seek an additional rep>		
Safeguarding Officer	Richard East		
Publicity Officer	Mel Warner has acted as a contact for publicising archery in the Leicester Mercury, but is stepping down from this role. Laura Mc McCartney will take on a role as Publicity and Comms Officer.		

Can clubs please confirm their club reps for the county meetings to the county secretary email address lrcasecretary@gmail.com

12. Jan Holmes Memorial Plate:

No nominations were received in advance of the meeting this year.

Nominations were therefore sought from the floor:

Eddie proposed that Richard East be considered: For his long standing service in the Role of Safeguarding – in excess of 15 years. This was seconded by Maggie Squires.

No further nominations were forthcoming, and a show of hands was unanimous in favour

13. Any other business.

- i.** Storage of LRCAA documents and Timing system following the Break in at Bowmen of Glen. Eddie advised that they will no longer be storing equipment at the ground, and they are looking to move this to a commercial storage facility. The Timing System and Historical County documents will need to be rehoused either independently or as perhaps an option to include this with Glen's storage, and share costs. Maggie/Eddie will look into this.
Some County trophies (particularly junior ones which were not awarded at the county champs this year) may have been stolen in the break-in – we need to get an inventory of our trophies.
- ii.** Tournaments – we do not have a dedicated TO, and the role is sufficiently large that this will be better handled as a sub committee with people taking on specific roles to run the county tournaments.

The meeting ended at 21.25

The next general committee will be on Monday 12th January 2022 7.30pm, via skype
A skype link will be sent out with the agenda the week before the meeting.

Appendices:

Affiliations and AGB Membership:



Affiliations Report for
AGM December 2022.



AGB summary data
Dec 22.docx

Development/Coaching Officer:



AGM 2022 CCO
report.docx

Records Officer:



County Records
Officer -AGM Report 2