

## LEICESTERSHIRE AND RUTLAND COUNTY ARCHERY ASSOCIATION

Minutes of a meeting held on Monday 12<sup>th</sup> September 2022 on Skype; the meeting commenced at 7.15pm.

11 attended, 10 in person, 1 via phone:

Eddie Pemberton	Chair	Carol Smith	Records, EMAS
Neill Brown	Secretary	Colin Timson	Hinckley
Mark Peart	Treasurer	Eileen Payne	KMAC
Rebecca Cusworth	Captain		
Richard East	Safeguarding	Andrew Bennison	The Foxes
Mick Shaw	Lutterworth	Mark Bennett	Apollo

1. **Apologies** -

Maggie Squires	Development, EMAS	Peter Fox	Bowmen of Rutland
Martin Dexter	Birstall	Tom Cram	Web
Chrissie Mortlock	Affiliations	Helen Smedley.	AGB
Mohammed Patel	Leics A Academy	Mark Lantsbery	Welland Valley

2. **Minutes from the last meeting** – approved

3. **Matters Arising**. Updates included in sections below

4. **Treasurer's report.**

Mark is preparing the end of year accounts ready for audit – current auditor is asking for a fee of £50. Mark will investigate if another person is able to audit for us.

Mark apologised for any delays in expenses payments for recent coaching events.

AP: He will be creating a new expenses form to cover any expected expenses (this will be put on the website when complete).

5. **Secretary's report.**

A quiet month – nothing to report.

6. **Affiliations**

Chrissie has been locked out of Sport80.

7. **Development and Coaching.**

Maggie provided a written update:

Coaching / Development Day: Thanks to Foxes For leaving their Equipment out for us on Sunday & Andrew for helping us pack it away and the 3 coaches who helped run the day.

Attendance was disappointingly low despite being advertised for the last 4 months - We had 6 Adults in the afternoon and 1 junior in the morning. The next one is Nov 27<sup>th</sup>. There are 5 senior places available. 13 Junior. AP SECRETARIES please pass on the information to your archers!

We have only received 3 replies to the Questionnaire to be sent to club Chairs. AP club chairs and secretaries: If clubs want to have an input on what is happening in the County then we need more engagement.

Only 3 coaches have replied to her email.

Some recent attendees have not received their safeguarding certificates – they will need to ring UK Coaching to chase up.

We need to organise another safeguarding course – AP - Maggie to arrange.

Maggie's current health means that at the AGM we may need another CCO – ideally with a team to assist.

AP: Maggie/Mark to send the Accounts for coaching money report to Emas.

Maggie is liaising with Helen Smedley and Loughborough to Arrange the Practical days for the Sessions coach course currently running for the students.

AGB info:

Helen has sent her usual update report to clubs, and suggests that we add a specific item to our Committee Agenda, and will provide a written update if unable to attend.

8. **EMAS Rep.**

No meeting this month.

9. **Records Officer.**

Record claims are up to date.

**10. County Captain.**

Rebecca will be standing down next year (or sooner if another candidate is willing).  
We need someone to work with her this year with a view to handing over.

**11. Information Officer.**

Website is up to date.

**12. Safeguarding Officer.**

Richard has been dealing with a misunderstanding a coach and club secretary relating to a visiting coach not being recognised, and not having introduced themselves on arrival. The coach was assisting a child on the line. **REMINDER To avoid unnecessary concerns, any coach visiting a club should introduce themselves to anyone else at the venue BEFORE commencing coaching : CLUB SECRETARIES – please ensure that all your coaches are reminded of this.**

**13. Tournaments.**

Thanks to Rebecca, Tom, Mark, Neill and all others who took on the running, at short notice, of The Outdoor County Champs last month.

In the absence of a County TO, a small csub-committee is required to organise County shoots with the Host club  
Eddie mentioned that the archers attending a beginners course at the other end of the field enjoyed seeing a tournament taking place.

Kirby Muxloe will be hosting the Indoor Champs at Groby on 5<sup>th</sup> Feb. Carol will act as contact TO for AGB if required.  
Record Status and Judges need organising asap

We will look to get the proposed inter-club monthly shoots organised and in the calendar for next year.

**14. Any Other Business.**

Carol asked if how AGB direct members are informed/contacted by county (as they do not have a club rep or secretary).  
Neill advised that we do not normally contact them directly, but if anyone would like to be included on his distribution lists for info, then they can email him to request this.

**The AGM is in November 14<sup>th</sup> Neill to arrange a venue and send out notifications.**

Note: this winter's committee meetings will be via skype.

**Meeting ended at 20:40**