

LEICESTERSHIRE AND RUTLAND COUNTY ARCHERY ASSOCIATION

Minutes of an Annual General Meeting held on Monday 13th November 2023 at Countesthorpe Village Hall.
The meeting commenced at 7.30pm.

Attendees:

Eddie Pemberton	Chair	Oliver Clayton-Smith	Foxes
Mark Peart (via phone)	Treasurer	Jayne Curnock	Fosse
Neill Brown	Secretary	Peter Curnock	Fosse
Tom Cram	Webmaster	Mark Bennett	Apollo
Rebecca Cusworth	Development	Martin Dexter	Birstall
Maggie Squires	Coaching/EMAS rep	Chris Butler	LAOFAC
Carol Smith	Records Officer/EMAS Rep	Dave Whiffin	LAOFAC
Laura McCartney	Publicity	Johnny Mistry	Fosse
Katie Axup	Loughborough Students		

Apologies

Richard East	Safeguarding	Chrissie Mortlock	Affiliations
Gill Brown	Team Captain	Philip Jones	Foxes
Eileen Payne	Kirby Muxloe	Helen Smedley	AGB RDO

1. Eddie Pemberton opened the meeting and welcomed everyone to the 2023 Annual General Meeting. With 17 attendees we are quorate. He asked if there were any comments on the 2022 Minutes – there were none, these were accepted unanimously.
2. **Treasurers Report:**

The accounts, budgets and proposals were circulated to all clubs prior to the meeting, and copies available at the meeting. Mark apologised that he couldn't be at the meeting in person, he was available via phone. LRCAA holds £15,424.11 in net assets following the end of the financial year (30/09/2023). LRCAA's audit for the period 01/10/2022 to 30/09/2023 was completed without issue and Christopher Jones, our Auditor, has signed off our accounts with no concerns raised. The end-of-year net asset balance was £15424.11.

Jayne Curnock asked for clarification on the storage costs, Mark confirmed that it is an annual fee, which includes a discount.

The accounts were accepted unanimously.

Mark proposed that Christopher Jones be retained as auditor, seconded Neill Brown. Passed Unanimously.

Mark advised that for the previous year, our income was higher and our expenditure was lower than expected. However, these numbers are not representative and we are not incurring as much expenditure as we normally would. If this becomes the new standard, a reduction in affiliation fees may be necessary in the future. This was debated by the meeting. It is expected that costs for County Team will return to more normal levels, inflation will increase other costs, so keeping them the same and reviewing at year end was the appropriate action.

Mark proposed that LRCAA affiliation fees remain at their current level for the upcoming 2024-2025 financial year, seconded by Maggie Squires, Passed unanimously.

Mark advised that there are serious concerns with Barclays Bank, including breaches of data protection (despite assurances that they had been disassociated from the account, the previous secretary has received correspondence and banking items from them pertaining to LRCAA. He has started looking for alternative accounts and asked for guidance on the type of account we require – viz Dual Authority, which is being discontinued by many banks. The meeting confirmed that Dual Authority was important for protection of both the organisation and the Treasurer. Some other banks were suggested as options and Mark will look into these.

AP Mark P: To investigate alternative options for Bank Account, and report back at a future committee meeting.
3. **Secretary's Report:**

It is good to see that archery in the County is still healthy following the Covid hiatus, and I believe we are starting to see more people come back to tournaments and to support the County Team.

Thank you to clubs for continuing to promote archery through running beginners courses and providing excellent facilities for shooting across the County.

My thanks also go to the County committee, role holders and club reps, without your hard work and participation there would be no County Organisation.

I have now been in the role for 2 years, and am happy to continue for another if required, but this is likely to be my last.

Mark and Eddie thanked Neill for his efforts.

4. Affiliations:

Chrissie provided a report which Neill summarised for the meeting. We ended the year with 932 members for the 2022/23 affiliation year, this is a decrease compared to the previous year. We start this county year in a positive position with 872 members compared to 816 members last year.

I am happy to continue for another year if the county wishes this. I hope the AGM goes well.

The full breakdown report is in the appendix.

Mark expressed his thanks for Chrissie who has done a lot of work reconciling this years, and previous years numbers.

5. Coaching and Development:

Maggie advised that we currently have the following coaches:

26 Session (previously Level 1)

10 Development (previously level 2).

3 County

1 Senior

7 currently in training

We ran 5 days of Coaching Development activities for archers in Winter 2022/3 and 3 coaching development seminars, which were attended by approx. 50% of our coaches.

6. Coaching and Development:

Rebecca provided an update on the year including Achievements, Coaching Recruitment, Development and Seminars, Senior and Junior Development days, and community involvement. The full report is in the appendix.

7. EMAS Report:

Next meeting is 6 December.

We need to check whether Marie Woolf is continuing as an EMAS rep.

8. County Records Summary:

Carol gave a detailed report on records claimed this year. Highlights were :

This year has seen an unprecedented amount of claims – 232, double that of previous years. This is partly due to the new age brackets – 50+, u21 and u15.

Archers submitting claims who are AGB direct are being asked to provide proof of affiliation for County & EMAS, these won't automatically be processed. Relevant archers have been advised it is their responsibility to provide the relevant proof.

The change of claim status for records from 2-club shoots to club shoots has also not affected the number of claims significantly as only a few clubs appear to be advising their archers of this change

Record certificates have not yet been prepared. When I am able to produce them I will bring to the next County meeting, therefore clubs needs to arrange collection through their county representatives.

The full report and claims breakdown is in the appendix.

9. County Captain:

Gill gave a written report that Neill read out to the meeting The full report is in the appendix: Highlights were:

We now have a better understanding of the requirements for new shirts will now be ordered.

The introduction of the new 50+ category led to many discussions and there will be more discussion around the right way to work out scoring as we go forward.

We took a full team to the EMAS intercounty shoot and won the Thoresby Trophy.

We had further success winning the match against Lincolnshire which was a really friendly match played in good spirit even though our teams were very mis-matched. We were not invited to shoot by Notts or Northants this year but we will hope to get back on track with these next year.

We had some individual successes at the EMAS Clout, managed to field an almost full team and we were able to come second in every team discipline.

Thanks to all the archers who shot for the county for their enthusiasm.

I would also like to thank those archers who forewent their ½ match fees from the county match which will allow us to make a donation to charity in memory of Kim Copson.

Carol advised that the year bars are in hand and will be handed out at meetings or local tournaments.

10. Juniors

We still need a Junior Rep. There is a risk that we will lose funding from EMAS if we cannot fulfil the requirements for the Junior Development Grant

Full support will be given to anyone who is willing to take this on. If there are any volunteers for the role, please let Neill know.

11. Information Officer Report:

Tom has put everything onto the website that people have sent him.

The hosting fee is due in January.

Publicity.

Laura reported that we have a lot more going on on social media this year, with the introduction of Facebook, Instagram. We are building up a bigger following (6000+ visits on FB, 300 on Instagram) and this increases the more we publish and is seen, which will help get our key messages out directly to the club members.

If people can send items/photos in of things happening in the clubs, especially with activities by volunteers, then this will boost our presence.

We have introduced Mailing list for club members to subscribe to, and Newsletters to let them know what we are doing and what schemes are available.

We have created a Whatsapp group for the committee to keep in touch outside of meetings, which is working well.

12. Safeguarding Officer:

No Report.

13. Tournament Report

We currently do not have a TO, which is a critical post within the County. If there are any volunteers for the role, please let Neill know.

14. Committee nominations:

All of the existing committee stood down, no nominations were received for any positions. The existing committee members have all expressed a willingness to continue, and were elected unanimously en bloc;

COUNTY ROLE	NAME
Chair	Eddie Pemberton
Treasurer	Mark Peart
Secretary	Neill Brown
Affiliation/Membership Sec	Chrissie Mortlock
Records Officer	Carol Smith
Tournaments	Vacant
Webmaster	Tom Cram
Coaching	Maggie Squires
Development Team	Chair : Rebecca Cusworth
Junior	Vacant
County Captain	Gill Brown
EMAS Rep (2 years)	Maggie Squires <Committee to check if Marie Woolf will continue>
Safeguarding Officer	Richard East
Publicity Officer	Laura McCartney

Can clubs please confirm their club reps for the county meetings to the county secretary email address lrcaasecretary@gmail.com

15. **Jan Holmes Memorial Plate;**

No nominations were received in advance of the meeting this year.

Nominations were therefore sought from the floor:

Maggie Squires proposed that Tom Cram and Rebecca Cusworth be jointly awarded it. Seconded by Peter Curnock.

This was approved unanimously.

16. **Any other business.**

i. The Rotary Club have contacted Maggie to see if any club/coaches can help them run a day of archery at Radcliffe College in in April. Further details to be presented at the next committee meeting.

ii. Trophies

- a. The Trophies for Gents and Ladies Recurve Open Category require refurbishment. Mark Bennet has taken them away to discuss with a contact, and get a design proposal and costs
- b. We need an inventory of all trophies, as some may have been stolen at the break-in at Glen, or not been returned by winners, there will be a list on the County Laptop (held by Eddie).
- c. We need to procure new Barebow Trophies.

iii. Guidance for the new 50+ category at County (and inter County) tournaments.

AGB are leaving the handling of the new Categories to TOs, Counties and Regions. Although it is early days, we need to start formulating a County position. An initial debate was held to continue the process started by Gill at inter-county events, and at the County Champs. Initial thoughts are leaning towards having a separate category at County Champs (not incorporating them within existing Senior one). At inter-county matches, (mixed) teams could include 50+ if they can be matched with both counties.

If clubs or individuals have opinions on this please continue to feed them back to the committee or Gill.





This will then feed in to a full proposal from the committee and presented to clubs in due course.

The meeting ended at 21.15

The next general committee will be on Monday 11th December 2023 7.30pm, via skype

A skype link will be sent out with the agenda the week before the meeting.

Appendices:

Affiliations:	 Report for AGM November 2023.docx
Records:	 2023 11 13 - County Records Officer -AGM
Development:	 Development report 2023.docx
Team Captain:	 Team Captain Report 2023.docx